JOB DESCRIPTION

Schneider Electric President System

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| Name of the client | Schneider Electric President Systems Ltd |
| Website | www.apwpresident.com |
| Profile Name |  Warehouse Executive |
| Payroll | Vision India Pvt Ltd |
| Qualification |  B. Com / Diploma in Material Management  |
| Trade /Specialization/Branch |  Material Management |
| Male / Female candidate | Male |
| No. of mandate / requirement expected | 2 |
| Fresher / Experienced (If experienced then No. of years of exp required min-max) |  4-8 yrs. experience. |
| Workplace – detailed address | Milestone 87, Vadodara Halol Highway, Village Kolami, Near TVS Jumper Wala Showroom, Vadodara-390024, Gujarat, India |
| Hiring in Department / Function | Production |
|  Key Responsibilities | Role Description: -* Material issuing to production & consumption in SAP on daily basis.
* Should have strong warehouse experience
* Daily inventory counting & Generate Cycle Count report monthly basis.
* Weekly reconciliation of copper foil stock & Transformer Oil Stock with Cross functional team.
* Generate & circulate daily Report for Standard items shortage, Residual inventory, Quality blocked material.
* Working in SAP and MS Excel.
* Maintained daily 5S in Store Area with necessary documents & record.
* Daily attending Cross functional morning meeting to record production requirement.
* Maintain KANBAN Process & efficiency of Water Spider.
* **Knowledge of SAP**
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| Open to hire local candidates – (Yes/No) | Yes |
| Open to hire from other state – (Yes/No) | Yes |
| Weekly off | Weekly off |
| OJT period (Training period/Nesting period) | No |
| Stipend Cycle | Upto 9LPA |
| Working hours (shift timings) | 8:30 – 5:30pm |
| Is Food Subsidized | Yes |
| Boarding / Lodging / Meal facility (Yes/NO) if yes pls mention rate in rupees per day | Yes (Breakfast & Lunch) |
| Transportation is provided by company (Yes/NO) if yes pls mention deduction in rupees per day | No |
| Stipend cycle |  Monthly |