



JOB DESCRIPTION

Hiring of Consultants for Block Mission Management Unit, UMEED Scheme

I. JOB DETAILS

Job Title	Coordinator Non-Farm livelihoods		
No. Of Vacancy	24	Upper age limit	NA
Remuneration	Rs. 35000*per month		
Job Location	Jammu / Srinagar (Full Time Work from Office)		
About Client	The Department of Rural Development and Panchayati Raj is responsible for implementing Poverty Alleviation Programs and other Socio-Economic developmental schemes for rural upliftment and for strengthening institutions of local self-government i.e., Panchayats. The objective of Rural Development is to provide responsive, accountable, Transparent and people friendly administration.		
Contractual Status	Initially for the period of one (1) year		
Block Level Purpose	Coordinators Livelihoods (Non-Farm) will coordinate the livelihoods activities within the assigned block(s)/ Districts and carry out relevant tasks assigned by the Mission.		
Level Reporting	SMMU/ DPM / BPM		
Job Roles & Responsibility	<ol style="list-style-type: none"> 1. They will coordinate and roll out various non-farm livelihoods activities in intervention blocks including special projects like SVEP, Value Addition, Value chain Development, etc as per approved action plan in a time bound manner. 2. Development of Inception sites, higher order enterprises, Business plan development, marketing, etc 3. Design activities to increase production, engagement and market linkages that lead to increased profitability and awareness of enterprises. This includes the development and implementation of upgrading plans in targeted value chains with a focus on improving productivity. 4. He/She will need to support the specialist or regional team with research and analysis; and lead communication with stake-holders in building the development eco-system. 5. To identify the area of special intervention and innovation in their respective project areas. 6. To maintain the records of the interventions offline/online and facilitate MIS updation. 7. Facilitate capacity building of Farm cadre and other stake holders as per structured modules. 8. To undertake regular monitoring of various activities of the project SVEP and guide Non-farm cadre in performing their duties. 9. Execution and monitoring of the sanctioned non-farm livelihoods interventions through regular field visits and review. 10. Identify and document best practices. 11. Facilitate convergence with line departments. <p>Any other responsibility assigned by Mission.</p>		
Mandatory Qualification	Bachelor's degree in veterinary science, MSc Agriculture, MBA		
Mandatory Experience	3 years relevant experience		



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